KENYA ACCREDITATION SERVICE


1. Introduction

1.1 ISO/TS 22003:2013 was published on 15th December 2013 to replace ISO/TS 22003:2007 which was subject to systematic review and revision. The ISO/TS 22003:2013 Food safety management systems -- Requirements for bodies providing audit and certification of food safety management systems incorporates revised and new requirements for third party certification auditing of Food Safety Management Systems (FSMS) and the competence of personnel involved in the certification process.

1.2 Resolution 2013-14 No 8 was passed by the IAF General Assembly in Seoul, South Korea on 25th October 2013 endorsed the revision of ISO/TS 22003:2013 Food safety management systems - Requirements for bodies providing audit and certification of food safety management systems, as a normative document.

1.3 This document describes the transitional requirements concerning the assessments against the ISO/IEC TS 22003:2013. It details how accreditation will be done in line with the technical specification and the transition arrangements of the already accredited Management Systems Certification Bodies to this new standard. These will result in the need for Certification Bodies (CBs) to implement changes within their management systems and processes in order to maintain KENAS accreditation in the future.

1.4 KENAS will be ready to carry out assessments as per ISO/IEC TS 22003:2013 by 31st December 2015.

2. Transition of KENAS FSMS Accredited Certification Bodies

KENAS assessments against the revised technical specification will be performed as much from 1st January 2016 within the planned Surveillance Assessments. KENAS
has provided the transitional provisions for the implementation of ISO/IEC TS 22003:2013 as follows:

2.1 **New applications for accreditation:**

All new applicants received from 1st January 2016 shall be against the new standard ISO/IEC TS 17021-1:2015 together with the ISO/TS 22003:2013

2.2 **Existing accreditations:**

For the existing accreditation KENAS shall apply the following transitional provision for the effective implementation of ISO/TS 22003:2013

2.2.1 Transitional assessments shall consist of at least an evaluation of the Certification Body’s (CB) documented system in line with the revised ISO TS 22003:2013

2.2.3 KENAS will levy a charge for the document review in line with KENAS fees structure.

2.2.4 These transitional assessments will be performed as far as possible within the planned surveillance assessments in order to avoid extra costs for the CB.

2.2.5 All surveillance and reaccreditation assessment scheduled to take place after 1st January 2016 shall be against the ISO/IEC 17021-1:2015 and the ISO/TS 22003:2013.

3. **Preparation time**

3.1 All accredited and applicant CBs shall provide KENAS with revised management system documentation addressing all new requirements of ISO TS 22003:2013 and cross reference matrix of internal documents against the technical specification, prior to their next assessment.

3.2 All accredited certification bodies shall submit their transition action plan to KENAS by no later than 31st August 2014. The action plan must demonstrate how the CB has analysed the new standard and its implications to their management system and operations. The action plan shall also indicate how the CB will effectively implement all the changes needed to comply before the transition date.

3.3 As a minimum the plan should include:

   i) All specific actions to be taken to implement the changes;

   ii) The timelines for completion of actions;
- Date when the documented system will be revised
- Date when the revised competence process will be used for all new FSMS auditors
- Date when current FSMS auditors will be re-evaluated using the revised competence process
- Date when other FSMS personnel will be re-evaluated using the revised competence process
- Any other actions and dates pertinent to the CB’s management system

iii) The persons responsible for the actions;

iv) Ways to measure progress, implementation, effectiveness and completion of the actions.

3.4 All records and documented changes in line with the revised technical specification will be assessed during the scheduled surveillance visits and records shall demonstrate the following as a minimum:

i) The internal audit and management review findings are aimed at ensuring effective implementation of ISO TS 22003:2013;

ii) The actions in the CB’s established transition plan are adhered to and monitored to ensure timely transition;

iii) The necessary changes made to documentation are implemented; and

iv) All changes are implemented in all fixed-office locations/branches, where applicable.

4 Implementation

4.1 After September, 2016, all food safety management system documentation must demonstrate compliance with the revised technical specification in order to maintain KENAS accreditation.

4.2 By September, 2016 the CBs that have not demonstrated full compliance with ISO/TS 22003:2013 will have their accreditation suspended.

4.3 By December 2016 all current KENAS accreditation certificates based on ISO/TS 22003:2013 will be deemed to have expired.
5.0 Assessment by KENAS

5.1 Assessment activities will form part of the transition process and these will take place within the planned assessment: this will be done during the office assessment to confirm whether CB's clients are implementing the requirements of these new standards.

5.2 Once the CB has demonstrated successful transition and effective implementation of ISO/TS 22003:2013 KENAS shall forward the CB details for the decision to be made by KENAS Accreditation Committee.

6.0 Non Conformities

6.1 All Findings (CARs and comments) raised against the 2013 standard requirements during assessments conducted during the transition period shall require a response to KENAS within 30 days of the assessment.

6.2 All findings raised against ISO/TS 22003:2013 during the three (3) year transitional period prior to 15th December 2016 shall be handled as detailed observations, where submission of corrective actions to KENAS will not be required;

6.3 All findings raised against ISO/TS 22003:2013 for the transitional period between 15th December 2013 and 15th December 2016 shall be handled as non-conformances, where the submission of corrective actions to KENAS will be required;

6.4 The certification body has the opportunity to introduce corrective actions prior to 15th October 2016, and report this to KENAS. KENAS will conduct the follow-up assessment to verify these actions and the assessment team will advise KENAS Accreditation Committee at the latest on December 2016.

6.6 If KENAS has not been able to make a positive decision regarding granting accreditation for ISO/TS 22003:2013, as a result of non-closure of nonconformities, the accreditation against ISO/TS 22003:2013 will be withdrawn at 15th December 2016.

Sammy K Milgo
CEO Kenya Accreditation Service