



KENYA ACCREDITATION SERVICE

Document Title: GUIDANCE FOR USE OF KENAS MARKS AND REFERENCE TO ACCREDITED STATUS BY CONFORMITY ASSESSMENT BODIES (CABs)

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Approval and Authorisation

Completion of the following signature blocks signifies the review and approval of this Document.

Name	Job Title / Role	Signature	Date
Authored by	CASE OFFICER (I&V)	<i>Approved</i>	30/08/2016
Checked by	ASSISTANT DIRECTOR (I&V)	<i>Approved</i>	30/08/2016
Approved by	DEPUTY DIRECTOR TECHNICAL SERVICES	<i>Approved</i>	30/08/2016

Periodic Review Approval and Authorisation

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OVERVIEW CONTENT

1.1 Process Overview

The following requirements pertaining to the use of the “KENAS Accredited” symbol and to any other reference to KENAS accreditation are important for an organization that wishes to use them in claiming their accredited status by KENAS. KENAS-accredited organizations are strongly encouraged to promote their KENAS accreditation by using the “KENAS Accredited” symbols, which are available in electronic version upon signing an accreditation agreement.

Use of the “KENAS Accredited” symbol or other reference to KENAS used to promote accreditation enhances the reputation and value of accreditation for all stakeholders. The Appendix A of this document should be consulted for examples of appropriate versus inappropriate references to KENAS accredited status.

While inclusion of the “KENAS Accredited” symbol on reports is not mandatory, only reports bearing the “KENAS Accredited” symbol (or that otherwise make reference to accredited status by a specific, recognized accreditation body) can benefit from the acceptance established through mutual recognition agreements/arrangements among accreditation bodies.

1.2 Purpose

The purpose of this guide is to assist Conformity Assessment Bodies (CABS) that have been accredited by KENAS to correctly use the symbols in their respective documents in promoting their accreditation status. It also provides guidance on the likely scenarios of the misuse of the marks or symbols.

1.3 Scope

1.4 Role(s) and Responsibility

Role	Responsibility
KENAS	To communicate to accredited CABS of these requirements
CAB	To develop policy to guide on its of marks and or combined marks



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DEFINITIONS/ABBREVIATIONS

The table below defines new or changed terms that are included in or associated with this process.

Term	Definition
KENAS Logo	Means the Logo used by KENAS (the sole accreditation body in Kenya) to identify itself.
Accreditation Symbols	Means the symbol(s) or marks issued by KENAS for use by a KENAS accredited organisation to indicate its accredited status. Note: 'Mark' is a term reserved to indicate direct conformity of an entity against a set of requirements.
KENAS Accredited organisation	Means a body accredited by KENAS as a certification body, laboratory, inspection body, proficiency testing provider, attestation body or reference material producer.
Reference to accreditation:	The text used by the accredited conformity assessment bodies in order to make reference to their accredited status.



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2 PROCESS INSTRUCTIONS

3.1 PART I - GENERAL REQUIREMENTS

3.1.1 General Use

3.1.1.1 It is the ethical responsibility of accredited and applicant organizations to describe their accreditation status in a manner that it does not imply accreditation in areas that are outside their actual accreditation schedule or for other facilities not covered under KENAS accreditation. Accredited organizations must ensure that there is no misrepresentation of the accreditation status and that the accreditation process is not brought into disrepute.

3.1.1.2 Unless otherwise specified, all requirements related to the use of the “KENAS Accredited” symbol specified in this document also apply when making any other claims of KENAS accreditation. The term “certificates and reports” includes calibration certificates, test reports, inspection certificates or reports and/or any other certificate or report generated under the organization’s accreditation Schedule of accreditation.

3.1.1.3 The “KENAS” logo is to be used by KENAS only. Accredited organizations may use the “KENAS Accredited” symbol and/or may make a narrative reference to their KENAS accreditation, but may not use the “KENAS” logo in such references.

The KENAS Logo: (to be used by KENAS only)



The “KENAS Accredited” Symbol: (To be used by KENAS-accredited organizations)



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3.1.1.4 The accredited organization shall have a policy for controlling the use of the term “KENAS” and the “KENAS Accredited” symbol.

3.1.1.5 The “KENAS Accredited” symbol shall not be used by an organization that is not KENAS accredited.

3.1.1.6 The “KENAS Accredited” symbol shall not be used by applicants for KENAS accreditation.

3.1.1.7 The “KENAS Accredited” symbol shall be used by a KENAS accredited organization only under the name by which it holds KENAS accreditation.

3.1.1.8 Accreditation claims shall be related only to the activity that is covered under the KENAS Accreditation Schedule of Accreditation, and not with any other activities in which the accredited organization or its parent organizations are involved.

3.1.1.9 KENAS accreditation is site specific. Accreditation claims shall be related only to the specific accredited location(s) that is covered under the KENAS Accreditation Schedule of Accreditation in the schedule, and not with any other non-accredited locations.

3.1.1.10 When promoting or providing proof of accreditation, accredited organizations shall use the accreditation Schedule(s) of accreditation, as this document details the specific activities which are accredited. The certificate shall be used for display purposes and may also accompany the schedule.

3.1.1.11 It is the responsibility of the accredited organization to communicate the conditions in this guidance and its requirements to the necessary corporate/marketing representatives to ensure that all requirements are met.



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3.2 Symbol Reproduction

3.2.1 Where the KENAS name (not to be confused with the “KENAS” logo, use of which is prohibited per Section 1.3 of this guidance) is used by accredited organizations in a narrative reference to accredited status, it shall always be accompanied by at least the word “accredited”.

3.2.2 While there are no restrictions on the size and color of the “KENAS Accredited” narrative, the symbol reproduction, must maintain its size, colour(s) and ratios.

4.0 Accredited versus. Non-Accredited Work

4.1 When a client requests the performance of work that appears on an organization’s accreditation Schedule of accreditation, the work must be performed in accordance with all of the KENAS requirements for accreditation, whether or not the “KENAS Accredited” symbol is used on the resulting report or certificate

5.0 Misuse of the Symbol or Accredited Status Reference

5.1 Every circumstance where the principle of accurate representation applies cannot be anticipated and dealt with in this document, it is the responsibility of the accredited and applicant organization representatives not to misrepresent their accredited status under any circumstances.

5.2 If there are questions, the accredited organization should submit intended uses of the symbol, draft advertisements, and/or any other accreditation claims to the KENAS Director of Technical services for advance review.

5.3 Upon suspension or termination of accreditation, a KENAS Accredited organization must immediately cease to issue reports, and certificates displaying the symbol and shall cease publishing documents (including advertisements, websites, etc.) containing the symbol or reference to KENAS accreditation.

PART II - SPECIFIC REQUIREMENTS

6. Advertising, Publicity & Business Solicitation – Promotional Materials



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6.1 Accredited organizations may incorporate statements concerning their accreditation in publicity and/or advertising materials, including brochures and organization publications, technical literature, business reports, websites and quotations or proposals for work.

6.2 When statements concerning accredited status or the “KENAS Accredited” symbol are to be used on promotional materials that are not easily recalled or corrected in the event of error (i.e., mass distributed catalogs & brochures, advertisements in periodicals & other literature), these materials must be approved in advance in writing by the KENAS Director Technical Services, prior to distribution/publication.

6.3 **Proposals or Quotations:** In proposals or quotations, the accredited organization shall distinguish activities that are covered under the KENAS Accreditation Schedule of Accreditation from those that are not covered.

6.4 **Letterhead or Stationery:** Where the “KENAS Accredited” symbol is printed on letterhead or other corporate stationery, such stationery shall not be used for work proposals, quotes, or reporting of results **exclusively** outside the KENAS Accreditation Schedule of Accreditation, or for certifying a product or other item.

6.5 Products or Product Literature

6.5.1 The “KENAS Accredited” symbol or accreditation claim shall not be affixed to a material, item or product (or related part, including packaging), or used to imply that an item or product has been certified. (See part II (Clause 6-9 for any exceptions to this requirement.)

6.5.2 If the “KENAS Accredited” symbol is included in literature relating to a product, the symbol must appear directly adjacent to the reference to the accredited organization and it must be clearly stated that inclusion of the symbol does not imply certification/approval of the products.

6.5.3 **Business Cards:** The “KENAS Accredited” symbol shall not be displayed on business cards in a manner that might imply personnel certification.

6.5.4 **Clothing:** The “KENAS Accredited” symbol may be displayed on clothing (e.g., lab coats, uniforms, etc.) only when accompanied by an indication of the type of entity accredited (e.g., laboratory, inspection body, etc.).

6.6 Accreditation Schedules of accreditation as Marketing Materials

KENAS encourages the use of an accredited organization’s actual accreditation Schedule of accreditation for marketing purposes, whenever practical. In such cases, the accredited organization may wish to include their own company logo on the Accreditation Schedule for branding and identification purposes in the marketplace. This is acceptable, provided the following minimum requirements are met. Failure to do so may result in an adverse accreditation action.

6.6.1 The accreditation schedule must remain on KENAS’s letterhead and the KENAS logo may not be resized, modified, edited or in any way obstructed.

6.6.2 The accredited organization’s logo may not be larger than the KENAS logo in the letterhead of the document and may not be placed in such a way as to imply a partnership or agreement.



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6.6.3 The textual content of the Accreditation Schedule itself (in its entirety) must remain exactly the same as the official version published by KENAS as presented in the searchable directory on the KENAS website. While changes to font, color and other aesthetics of the Accreditation Schedule (excluding the KENAS logo) is permitted, reorganizing, restructuring and otherwise modifying the textual content of the Accreditation Schedule is prohibited.

6.6.4 A note/footer must be added to the document, identifying it as a “marketing version” of the KENAS Accreditation Schedule of Accreditation. The exact language to be used for this note/footer is as follows:

“This is a marketing version of the official KENAS Accreditation Schedule of Accreditation. It has been modified from the official version to contain the logo of the accredited organization and this modification has been approved by KENAS. The content of the Accreditation Schedule itself has not been altered. The official version of the Accreditation Schedule of Accreditation may be found at: <https://www.kenas.go.ke/>”.

Alternately, the CAB Code and date of schedule linking directly to the official version of the Accreditation Schedule may be used in place of the link to the KENAS Directory of Accredited Organizations.

6.6.5 Proposed drafts of the Accreditation Schedule of Accreditation displaying the accredited organization’s logo must be submitted to the KENAS, in advance for review and written approval.

6.6.6 If the official KENAS Accreditation scope is changed during the course of the accreditation process, the organization must promptly act to modify the marketing version of the Accreditation Schedule accordingly. This includes (but is not limited to) extensions or renewals of the anniversary date and additions to or removals from the Accreditation Schedule. The modified document must again be submitted to KENAS for review and written approval before the modification is utilized.

7.0 General Certificates and Reports

7.1 The “KENAS Accredited” symbol or accreditation claim shall not be used in any manner which gives the impression that KENAS accepts responsibility for any results, or for any opinions or interpretations derived from those results, or that KENAS approves of any product or item tested, calibrated, inspected, certified or produced.









7.2 Where the “KENAS Accredited” symbol is used to endorse results on reports or certificates, it shall always be accompanied by the unique number of the CAB **and an indication of the type of organization accredited (e.g., testing/calibration laboratory, proficiency testing provider, reference material producer, inspection body, product certification body, etc.)**. An example for each accreditation symbol is given below:



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PRODUCT CERTIFICATION KENAS/CB/XX	INSPECTION BODY KENAS/IB/XX	CERTIFICATION BODY KENAS/CB/XX
		
PERSONNEL CERTIFICATION KENAS/CB/XX	TESTING / CALIBRATION LABORATORY KENAS/TL OR CL/XX	PROFICIENCY TESTING PROVIDER KENAS/PT/XX
		
MEDICAL LABORATORY KENAS/ML/XX	KENAS LOGO	



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7.3 The “KENAS Accredited” symbol may be displayed on all certificates and reports that contain results from activities that have been carried out within the accredited scope.

7.4 The “KENAS Accredited” symbol shall not be used on certificates and reports if none of the results presented are from activities included on the scope of accreditation.

7.5 Where both accredited and non-accredited activities are included on an endorsed report or certificate, non-accredited results shall be **clearly and unambiguously** identified as such. This can be done by placing an asterisk after each such result along with a footnote stating, for example: **“The test/calibration/inspection results are not covered by our current KENAS accreditation.”**

7.6 On reports where results are reported within the field where accreditation exists but in a technology that is not included in the accreditation scope, they must be so indicated. (For example, if an organization is accredited in the Environmental Field for only wet chemistry and metals, any gas chromatographic data reported would need to be identified as non-accredited.)

7.8 There shall be nothing in the reports, certificates or in any attachments or other materials which implies or may lead any user of the results or any interested party to believe that the work is accredited when it is not.

8.0 Opinions and Interpretations

8.1 Where statements of opinions and interpretations are included on an organization’s endorsed report or certificate, such statements must be based on results from work for which the organization is accredited; otherwise the accredited organization is required to include a disclaimer such as the following in the certificate or report: *“The opinions/interpretations identified/expressed in this report are outside the accredited scope of this organization’s”*

8.2 It is preferable, however, to express opinions and interpretations that are outside the scope of accreditation in a separate letter which is not part of the endorsed certificate or report and that does not carry the “KENAS Accredited” statement in reference to KENAS accreditation.

Note: Statements of compliance with a specification are not considered “opinions and interpretations”.

9.0 Subcontracted Activities

9.1 If the final report or certificate contains only results of the subcontracted activity, a KENAS accredited organization may include the results in its endorsed reports or certificates (i.e., containing the “KENAS Accredited” symbol) and may portray the results as being “accredited” only if:

9.1.1 The subcontractor is accredited for the work in question by KENAS or an ILAC/IAF recognized MRA/MLA signatory and submitted their results on an endorsed report or certificate to the contracting organization; and

9.1.2 The accredited organization has informed the client **in writing** of the proposed subcontracting and has obtained prior approval as required by the accreditation status (e.g., ISO/IEC 17025, Section



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4.5.2); and

9.1.3 The subcontracted work appears on the organization's own Accreditation Schedule; and

9.1.4 The accredited organization has obtained approval from their subcontractor to report excerpts from the subcontractor's report or certificate (where relevant); and

9.1.5 The subcontracted activity results are clearly and unambiguously identified as such on the final certificate or report issued to the customer.

9.2 If the final report or certificate contains only results of the subcontracted work and this activity is not covered by the KENAS accredited organization's Accreditation Schedule of Accreditation, the final report shall not include the "KENAS Accredited" and shall not imply KENAS accreditation for the work done.

9.3 If the final report or certificate contains only results of the subcontracted work and the subcontractor is not accredited by KENAS (or an ILAC / IAF recognized MRA / MLA signatory for the work performed, the final report shall not include the "KENAS Accredited" symbol and shall not imply KENAS accreditation for the work done.

9.4 If the final report contains both subcontracted work and work performed by the KENAS accredited organization itself, then the results may be included in the KENAS accredited organization's endorsed report or certificate (i.e., containing the "KENAS Accredited" symbol) and may be portrayed as being "accredited" only if:

9.4.1 Any subcontracted work that falls within the KENAS accredited organization's Accreditation Schedule of Accreditation is performed by a subcontractor that is itself accredited by KENAS (or a KENAS recognized MRA partner) for the specific activities concerned and that submitted results on an endorsed report or certificate to the contracting organization.

9.4.2 The accredited organization has informed the client **in writing** of the proposed subcontracting done and has obtained prior approval;

9.4.3 The accredited organization has obtained approval from their subcontractor to report excerpts from the subcontractor's report or certificate (where relevant);

9.4.4 The subcontracted activity results are clearly and unambiguously identified as such on the final certificate or report issued to the customer; and

9.4.5 Any work performed outside of the KENAS accredited organization's own Accreditation Schedule of Accreditation and performed by a subcontractor not accredited by KENAS (or by an KENAS recognized MRA partner) is clearly identified as "non-accredited"; and

9.4.6 Any work within the KENAS accredited organization's own Accreditation Schedule of Accreditation but performed by a subcontractor not accredited by KENAS (or by an ILAC / IAF recognized MRA/MLA partner) is clearly identified as "non-accredited".

For reference material producers and proficiency testing providers, the provisions below are not applicable.

10.0 Dimensional Testing Certificates & Reports



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10.1 For all dimensional testing parameters for which the unit under test **does** serve as a link in the traceability chain, where an accredited, endorsed test report is issued, the organization shall identify on the test report and is deemed equivalent with a calibration certificate.

10.2 For all dimensional testing parameters for which the unit under test **does not** serve as a link in the traceability chain, where an accredited, endorsed test report is issued, the organization shall not indicate in any way that the test report is deemed equivalent with a calibration certificate.

10.3 For dimensional testing parameters for which the unit under test **does** serve as a link in the traceability chain for some parameters but **does not** serve as a link in the traceability chain for other parameters, where an accredited, endorsed calibration certificate or test report is issued the organization must distinguish those results deemed equivalent to a calibration from those that are not deemed equivalent to a calibration. Use of an asterisk with language to this effect would be acceptable.

11.0 Calibration Labels

11.1 Calibration labels containing the “KENAS Accredited” symbol **may** be affixed only to equipment that has been calibrated by the accredited calibration laboratory under their Accreditation Schedule of Accreditation. If only a portion of the calibration (e.g., one parameter out of several associated with the equipment) falls within the laboratory’s Accreditation Schedule of Accreditation, then the “KENAS Accredited” symbol may not be affixed to the equipment calibrated unless the label **clearly** delineates the accredited parameters vs. non-accredited parameters calibrated.

11.2 Calibration labels containing the “KENAS Accredited” symbol shall include at least the following information:

11.2.1 The name of the accredited calibration laboratory or its KENAS Certificate number.

11.2.2 The instrument identification.

11.2.3 The date of the current calibration.

11.2.4 Cross-reference to the accredited calibration certificate issued with respect to this calibration.

12.0 Inspection Labels (*Relevant to the ISO/IEC 17020 Inspection Body Accreditation Program Only*)

12.1 Inspection labels containing the “KENAS Accredited” symbol **may** be affixed only to the specific items that have been inspected by the accredited inspection body under their Accreditation Schedule of Accreditation.

12.2 Inspection labels containing the “KENAS Accredited” symbol shall include at least the following Information:

12.2.1 The name of the accredited inspection body and/or its KENAS Certificate number.

12.2.2 The product identification.

12.2.3 The date of the current inspection.



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12.2.4 Cross-reference to the accredited inspection certificate issued with respect to this inspection.

12.0 Reference Material Producer Labels & Certificates (*Relevant Reference Material Producer Accreditation Program Only*)

12.1 KENAS does not permit the use of the “KENAS Accredited” symbol on reference material labels because of the potential for misrepresentation as product certification.

12.2 The reference material producer labels shall meet the requirements stipulated in normative document.

12.3 The label should serve only to identify the reference material and should be confined to the name of the producer, the name of the material, the product’s code for the material, the batch number, and the relevant health and safety warnings.

12.4 Only those reference material certificates bearing the “KENAS Accredited” symbol (or that otherwise make reference to accredited status by a specific, recognized accreditation body) can be confirmed to meet the KENAS Traceability Policy.

13 Proficiency Testing Provider Labels (*Relevant to ISO/IEC 17043 Proficiency Testing Provider Accreditation Program Only*)

13.1 KENAS does not permit the use of the KENAS Accreditation symbol on proficiency testing item labels because of the potential for misrepresentation as product certification.

PART III. THE “KENAS ACCREDITED” SYMBOL

14.0 General Use

14.1 Accredited bodies may use the “KENAS Accredited” symbol in order to demonstrate accreditation.

14.2 The symbol may be used only in combination with the accredited body’s KENAS certificate number and an indication of what is accredited. For example, the symbol below is appropriate for use by inspection body.



INSPECTION BODY NO. KENAS/IB/XX



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14.3 The symbol shall be used only in the same proportions as indicated above. It may be displayed in black-and-white or in an approved color according to the following color breakdowns:

Colours:

KENAS Green, Pantone 362C

KENAS Blue, Pantone 292C

KENAS Yellow, Pantone 7404C

KENAS Grey, Pantone 417C

**KENAS Black, Pantone Process Black CV on coated
Pantone Process Black CVU on uncoated**



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APPENDIX A

Examples of Appropriate vs. Inappropriate References to KENAS Accredited Status

A.1 Inappropriate Reference:



Accredited Inspection Body
KENAS/IB/XX

WHY? Because only KENAS may use the “KENAS” logo.

A.2 Appropriate Reference:



Accredited Inspection Body
KENAS/IB/XX

A.3 Inappropriate Reference on a Calibration Certificate:

“Accredited to ISO/IEC 17025”

WHY? Because it does not mention the specific accreditation body, certificate number and type of entity. This calibration certificate would not meet the KENAS Traceability Policy.

A.4 Appropriate Reference on a Calibration Certificate:



Calibration Lab
KENAS/CL/XX



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- OR -

“Calibration Laboratory Accredited; KENAS/CL/XX”

A.5 Inappropriate Business Card:

<p>XYZ Labs <i>Your Calibration Solution!</i></p> <p style="text-align: center;"><i>KENAS ACCREDITED</i></p> <p style="text-align: center;">Paul G. Maliyamungu Technical Manager</p> <p style="text-align: center;">Boma Road Nyumbani, 2nd Flr Phone: +254 (20) 000 000 Fax: +254 (20) 000 000 Email: maliyamungu@ABC.com www.XYZ.com</p>

WHY? Placement of the “KENAS Accredited” symbol implies personnel certification of Mr. Paul. KENAS does not certify or accredit personnel.

A.6 Appropriate Business Card:

<p>XYZ Labs <i>Your Calibration Solution!</i></p> <p style="text-align: center;">Paul G. Maliyamungu Technical Manager</p> <p style="text-align: center;">Boma Road Nyumbani, 2nd Flr Phone: +254 (20) 000 000 Fax: +254 (20) 000 000 Email: maliyamungu@ABC.com www.XYZ.com</p>
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A.7 Inappropriate Advertisement:



KENAS ACCREDITED

XYZ Labs
Your Calibration Solution!

Locations in:

Anywhere, KENYA

Nowhere, KENYA

Elsewhere, KENYA

Call for our list of services, including:

Equipment calibration, service, maintenance and repair!

WHY? Accreditation is site specific and XYZ Labs is accredited at the “Anywhere, Kenya” location only. They are also accredited for calibration of equipment only – not servicing, maintenance and repair.

Inclusion of the symbol implies accreditation for all 3 laboratories/locations and for all services listed.

A.8 Appropriate Advertisement:



KENAS ACCREDITED

XYZ Labs
Your Calibration Solution!

Locations in:

Anywhere, KENYA

Nowhere, KENYA*

Elsewhere, KENYA*

Call for our list of services, including:

Equipment calibration, service*, maintenance* and repair*!

*Locations and services not within the KENAS Scope of Accreditation



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REPRODUCTION RULES

The KENAS Accreditation mark shall:

- i) Always be used in its original, designed proportions. The Mark shall not be distorted, compressed or stretched in any way.
- ii) Not appear in a size that renders the KENAS name unreadable.
- iii) Not be reproduced smaller than 20mm across, except on business cards (where permissible), without the express permission from KENAS. In all cases, the KENAS Mark shall be legible.
- iv) Maintain similar proportions to the Accreditation Body's Logo or the accreditation symbol. As a general guideline, one dimension of the accreditation body logo/symbol, preferably the height, should be within + or - approximately 5% of the size of the KENAS Mark.
- v) Only be used in its normal horizontal orientation and not be rotated.
- vi) Not have a "similar" typeface substituted for the letters within the Mark, as the typeface is custom-designed artwork. The Mark shall always be used as a complete Mark as shown in this document for all application requirements.
- vii) Not be used on a background that will impede readability.
- viii) Be based upon the original artwork to ensure high-quality reproduction. Photocopies of logos from other documents shall not be used.

EXAMPLES OF USE OF THE MARK

A non-exclusive list of permissible use of the KENAS Mark, in accordance with the rules stated above is given below as examples to help accredited organizations see the opportunities for promoting the KENAS accreditation through the use of the KENAS Mark:

Business cards	Envelopes
Letterhead	Brochures
Fax cover sheet	Pop-up banners
Posters	Websites
Newsletters and annual reports	Reports and certificates
PowerPoint presentations	Quotations
Press releases	Emails (Template Signature)
Advertisements	Compliments slips



KENYA ACCREDITATION SERVICE

Document Title: GUIDANCE FOR USE OF KENAS MARKS AND REFERENCE TO ACCREDITED STATUS

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KENAS encourages the use of the accreditation mark. However, please contact the KENAS Secretariat should you have any queries or require further clarification.

15. REFERENCE AND RELATED DOCUMENTS

Ref	Document Identifier	Document Title
1.	KENAS-TS-OP-001	Control of documents and records management
2.	KENAS-TS-F-015	Accreditation Agreement
3.		

16 TRAINING

All CABs shall be informed of these requirements upon attainment of accreditation. The rules shall also be posted on the KENAS website (www.kenas.go.ke) for public consumption. KENAS employees shall access the document on the common shared folder.

17 REVISION HISTORY

Date	Ver	Revised By	Reason For Revision
30/06/2013	01	COIV	<ul style="list-style-type: none">Initial
30/08/2016	02	ADIV	<ul style="list-style-type: none">Changed KENAS Certificate number to Unique CAB numberChanged the word partner to SignatoryIntroduced IAF MLA signatoryRemoved the example reference to ISO 17025